



CABINET (FINANCE) SUB COMMITTEE

***Immediately Following Cabinet on
WEDNESDAY, 25 SEPTEMBER 2019***

COUNCIL CHAMBER - PORT TALBOT CIVIC CENTRE

Part 1

1. Appointment of Chairperson
2. Declarations of Interest
3. Minutes of Previous Meeting (*Pages 3 - 6*)
4. Urgent Items
Any urgent items (whether public or exempt), at the discretion of the Chairperson pursuant to Statutory Instrument 2001 No 2290 (as amended)
5. Access to Meetings
That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following item of business which involved the likely disclosure of exempt information as defined in Paragraph 14 or Part 4 of Schedule 12A to the Local Government Act 1972.
6. Council Tax Write Offs (*Pages 7 - 22*)
Private Report of the Head of Finance
7. Hardship Relief (*Pages 23 - 34*)
Private Report of the Head of Finance

8. Housing Benefits Write Offs (*Pages 35 - 44*)
Private Report of the Head of Finance
9. Sundry Debtor Write Offs (*Pages 45 - 54*)
Private Report of the Head of Finance

S.Phillips
Chief Executive

Civic Centre
Port Talbot

19 September 2019

Cabinet Board Members:

Councillors: C.Clement-Williams and D.Jones

Notes:

- (1) *If any Cabinet Board Member is unable to attend, any other Cabinet Member may substitute as a voting Member on the Committee. Members are asked to make these arrangements direct and then to advise Democratic Services staff.*
- (2) *The views of the earlier Scrutiny Committee are to be taken into account in arriving at decisions (pre decision scrutiny process). The Chairperson and Vice Chairperson of the relevant Scrutiny Committee will be invited to be present at this meeting.*

EXECUTIVE DECISION RECORD
CABINET (FINANCE) SUB COMMITTEE

31 JULY 2019

Cabinet Members:

Councillors: C.Clement-Williams and D.Jones

Officers in Attendance:

C.Griffiths, H.Jones, A.Hinder and T.Davies

1. **APPOINTMENT OF CHAIRPERSON**

Agreed that Councillor C.Clement-Williams be appointed Chairperson for the meeting.

2. **MINUTES OF PREVIOUS MEETING**

Decision:

That the Minutes of the previous meeting of Cabinet (Finance) Sub Committee held on 10 July, 2019, be approved.

3. **MISCELLANEOUS GRANT FUND APPLICATIONS**

Decisions:

1. That grant assistance of £800 per annum to Scouts Wales, Glamorgan West Area, Cimla, towards the lease of land and Scouts buildings at Cimla Crescent Cimla, subject to review in line with rent reviews, be approved;
2. That grant assistance of £1660 per annum to Scouts Wales, Glamorgan West Area, Neath, towards lease of land and Scouts

buildings at Maes y Ffynon Close Neath, subject to review in line with rent reviews, be approved;

3. That grant assistance of £440 per annum to Coed Hirwaun Community Association, towards the lease of a Multi use games area at Coed Hirwaun Playing Fields, Margam, Port Talbot, subject to review in line with rent reviews, be approved.

Reason for Decisions:

To decide on providing financial support in respect of the grant applications received.

Implementation of Decisions:

The decisions will be implemented after the three day call in period.

4. **WELSH CHURCH ACT TRUST FUND APPLICATION**

Decisions:

That grant assistance towards the cost of new heating system and external remedial works to preserve and maintain the fabric of the building, at St Mary's Church, The Rectorial Benefice of Aberavon, on the basis that if expenditure exceeds £50,000, a maximum amount of £4,000 be granted or if less than £50,000, 25% of actual costs incurred up to the maximum of £1,000, be awarded.

Reason for Decision:

To decide on providing financial support in respect of the grant application received.

Implementation of Decision:

The decision will be implemented after the three day call in period.

5. **ACCESS TO MEETINGS**

Decision:

That pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No. 2290, the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph 14 of Part 4 of Schedule 12A to the Local Government Act 1972.

6. **COUNCIL TAX WRITE OFFS**

Decision:

That the Council Tax Write Offs, for the amounts described in the private circulated report, be agreed.

Reason for Decision:

As the accounts are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

7. **HARDSHIP RELIEF**

Decision:

That the Business Rates Hardship Relief for the application as detailed within the private, circulated report, be refused.

Reasons for Decision:

1. The long term viability of the business could not be guaranteed.
2. The community would not be adversely affected by the loss of the business in the Neath area.
3. The business does not have a large workforce, job losses would be minimal.

4. The applicant should have be more proactive in providing information to the Valuation Office in seeking a reduction in his business rates.

Implementation of Decision:

The decision will be implemented after the three day call in period.

8. **HOUSING BENEFIT WRITE OFFS**

Decision:

That the Housing Benefit Write Offs, for the amounts described in the private, circulated report, be agreed.

Reason for Decision:

The account is irrecoverable for the details provided within the private circulated report.

Implementation of Decision:

The decision will be implemented after the three day call in period.

9. **SUNDRY DEBTORS WRITE OFFS**

Decision:

That the Sundry Debtor Write Offs, for the amounts described in the private, circulated report, be agreed.

Reason for Decision:

As the amounts due are irrecoverable.

Implementation of Decision:

The decision will be implemented after the three day call in period.

CHAIRPERSON

By virtue of paragraph(s) 14 of Part 4 of Schedule 12A
of the Local Government Act 1972.

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By virtue of paragraph(s) 12, 14 of Part 4 of Schedule 12A of the Local Government Act 1972.

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